

Microsoft Outlook User Guide

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Microsoft Outlook User Guide How to Use Microsoft Outlook (Essential Tutorial Guide) In this guide, you'll learn the basics of how to use Microsoft Outlook email. Not only will you learn how to compose and send your first email, these Outlook tutorials will show you how to organize your Outlook email inbox effectively. How to Use Microsoft Outlook (Essential Tutorial Guide ... desktop application and a web application. This user guide will focus on the desktop application. For Outlook Web Application help, please visit the Mt. SAC Office 365 website. 1. To access Outlook, find the Outlook icon on your computer desktop and double-click the icon. You can also search for Outlook on

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